



EMPLOYMENT APPLICATION

Northern Springs Management Co. is an equal opportunity employer. It is the policy of our organization not to discriminate on the basis of race, sex, religion, national origin, marital status, weight, color or handicap in the hiring, promotion, payment or discipline of our employees.

NAME _____ S.S.# _____
ADDRESS _____ CITY _____
STATE _____ ZIP CODE _____ PHONE # _____

Position applied for _____

If the position you applied for requires driving, do you have a valid driver's license?

____ YES ____ NO Drivers License # _____

Are you 18 years of age or older? ____ YES ____ NO

Can you perform the duties of the job in which you wish to be employed, with or without accommodations? ____ YES ____ NO

We are licensed to provide care 24 hour a day 7 days a week. Working any shift and overtime may be required. Can you meet this requirement? ____ YES ____ NO

If no, please explain and put down the times you are able to work.

Have you ever been convicted of a crime? ____ YES ____ NO If yes, please explain.

Are there any criminal charges pending against you? ____ YES ____ NO If, yes please explain.

Have you ever been administratively determined by a Federal, State or Local governmental agency to have committed abuse or neglect? ____YES ____NO If yes, please explain.

Are you on court supervised probation or parole? ____YES ____NO If yes, please explain.

Have you ever been employed by this organization before? ____YES ____NO If yes, where, when?

EDUCATION

High School Attended _____

Graduate/ GED ? ____YES ____NO

ADDITIONAL EDUCATION

School and Address	Degree	Major	GPA
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PERSONAL REFERENCES

Name	Address	Phone Number
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1) _____

2) _____

3) _____

4) _____

PROFESSIONAL REFERENCES

Name	Address	Phone Number
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____

WORK EXPERIENCE

Employer	Address	Position	Dates	Reason for leaving
1) _____	_____	_____	_____	_____
2) _____	_____	_____	_____	_____
3) _____	_____	_____	_____	_____
4) _____	_____	_____	_____	_____
5) _____	_____	_____	_____	_____

I hereby give my permission to contact the above employers, references and educational institutions to verify information within this application. I hereby release Northern Springs Management Co. and the above referenced organizations, reference persons and employers from all claims and liabilities. I Give my consent to release any information relating to my job performance that is documented in my personnel file.

I also understand the due to the nature of my job and licensing requirements, I hereby consent to the release of this application in part or whole to any agency that has legal jurisdiction over the facility or Company for which I am employed.

I Further understand that dishonest, false or incomplete information given on this application or in any subsequent interviews are grounds for immediate termination.

Printed Name _____

Date _____

Signature _____